

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE LEVIN BRIDGE CLUB HELD AT THE CLUBROOMS 9 NOVEMBER 2020 COMMENCING 6.30PM**

**WELCOME:**

President Janet Olliver welcomed all the members present.

**PRESENT:**

J Olliver, C Murray, M Murray, M Kuijten, T Tough, J Fryer, B Green, V Smith, R Calderwood, S Ball, D Mallon, B Kerse, S Dawkins, L Bateman, J Hughes, D Mackay, D Bolitho, E Bolitho, M Clarke, S Wright, N Sissons, C Bennet, S Wanden, J Olifent, S Davies & C Cooper

**APOLOGIES:**

T Horner, A Baird-Horner, B Taylor, D Comber, D Rofe, H Mallon, M Kerrison, J Brown, N Bagci, Y Bagci, D Bennet, A Hull, C Hull, V McCall, A Pain, T Bayley, J Windle, S Kerr, V Dobson, K Marshall, M Wylie, G Wylie & R Wilson

**2019 AGM MINUTES:**

It was moved that these be accepted as a true and accurate record (J Olliver / M Kuijten) - Carried.  
Matters arising – Bryan Green confirmed the old Bridge Pads were to be donated.

**PRESIDENT'S REPORT:**

This had been circulated to members and it was moved that this be accepted (J Olliver / S Wanden) – Carried.

**TREASURER'S REPORT:**

The audited 2020 Accounts, 2021 Budget & Treasurer's report had been circulated to members.  
It was moved the Accounts & Treasurer's Report be accepted (B Green / C Bennet) – Carried.  
It was moved the 2021 Budget be accepted (B Green/J Olliver) - Carried  
It was moved Table Money remain at \$4 and Subscriptions remain unchanged this year but the Committee would review this next year as an increase could become necessary for the 2022 year.  
(B Green / J Olliver) – Carried.

**APPOINTMENT OF AUDITOR:**

It was moved that Barry Cross be re-appointed as our auditor for 2021 (B Green / M Clarke) – Carried.

**REMIT:**

THAT the eligibility to play on a Thursday night be amended to allow Intermediate players with 30 or less Rating Points and less than 10,000 "C" Points to play without penalty. Eligible Intermediate players cannot play together in the Thursday Championships but may play with a Junior player. Non-eligible Intermediate players may be invited into the room by the Convenor or as a Director. A 5% penalty will apply. Open players who direct may play with a 10% penalty.

Bryan Green outlined the reasoning behind this remit; recently graded Intermediates would not have to move up so quickly and another 12 or so members currently playing on a Wednesday could then fit the criteria. He didn't feel Wednesday night would be disadvantaged as those members who could potentially play may choose not to.

It was moved that the Remit circulated be accepted. (B Green / L Bateman) - Carried.

**ELECTION OF OFFICERS:**

There was a further nomination of Lorraine Easton called from the floor to replace a retiring member proposed by B Green and seconded by T Tough. Lorraine had agreed to this nomination.

Nominations received for the 2020-2021 Committee:

President	Janet Olliver
Vice-President	Mike Murray
Secretary:	Colleen Murray
Treasurer:	Bryan Green
Tournament Sec	Barbara Taylor
Committee	Mark Kuijten, Trish Tough, Val Smith, John Olifent, Lorraine Easton

It was moved these members be elected (J Olliver / S Wanden) – Carried

**GENERAL BUSINESS:**

- Monday Night – there was hope for an improvement in numbers next year as Dorothy MacKay & Sandie Wright had agreed to come on board to assist. Cath Bennet had asked if an email could be sent out regularly through Pianola with replies directed to her. The regular Monday players congratulated Cath for her good work on Monday nights.
- Friday Afternoons – there was discussion regarding re-instating Friday afternoons which had been discontinued through lack of support. Stafford Ball agreed to be Convenor for Friday afternoons to be held once a month and to include a lunch break.
- Dorothy Mackay suggested that as it would be our 50 year anniversary in 2022 perhaps we could apply to NZ Bridge to run a special 10A Swiss Pairs event. This would need to be done this year or early next year. It might be possible to get some of our previous members back for this.
- A suggestion was made to survey members who have left in recent years to ascertain reasons why. It was also suggested we find a way to get feedback from members e.g. feedback book, feedback suggestion box or a survey.
- Margaret Clarke asked about the new NZ Bridge grading for Tournaments and whether or not it would be adopted at Club level. The Committee will look at this however it was generally felt we could carry forward the 2020 Open grades to 2021 to maintain fairness in the Club.

Dorothy Mackay thanked the President for a job well done during a very difficult year.

**MEETING CLOSED at 7.05pm**

Signed ..... President

Dated .....

**MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD THURSDAY  
12 November 2020 AT 4pm IN THE CLUBROOMS**

**PRESENT:** Janet Olliver (Chair), Bryan Green, Colleen Murray, Mark Kuijten, Lorraine Easton & Trish Tough

**APOLOGIES:** Val Smith, John Olifent, Barbara Taylor & Mike Murray

**MINUTES OF THE PREVIOUS MEETING:** Confirmed that the Minutes for 8 October 2020 are a true and correct record. (Janet Olliver/Bryan Green)

**MATTERS ARISING:**

- Rheem HW Heater – Tap changed. Check for further leakage.
- Xmas Function & Prize giving – Sunday 6 December, 11:30am start with Prizegiving then Pot Luck lunch. Trish will purchase three New World Gift Baskets for raffles (donations also coming), and will produce raffle purchase sheet. Mike will arrange special Liquor Licence.  
Bryan & Trish will organise the printing of Prize Certificates, like last year these won't include past winners on the back. In future a spreadsheet will be used to record tournament winners throughout the year, as well as players attaining scores of 70% plus. Prize giving table set up & polishing cups etc. will take place on Friday 4 Dec at 10am and members will be asked to help in November Newsletter.

**AGM 9 NOV 2020 - MATTERS ARISING:**

- Remit re Thursday player eligibility was approved and those members who this now applied to would be advised.
- NZ Bridge changes to tournament grading – the Club will retain the present grading system for Open grade for Wednesday night players. To be published in Newsletter.
- Fifty year anniversary in 2022 – it was agreed we would write to NZ Bridge to change the July 2022 5A Open Pairs Tournament with a 10A Swiss Pairs Tournament with prizes for all three grades. An extra local tournament for Levin members could be held on our anniversary with the normal “C” points applying.
- In March or April 2021 we would survey members as suggested at the AGM. It was felt that an emailed survey with questions such as “What does the Club do well” and “What could we do better” might be a good idea. The subject of new members needing a mentor each for a longer period of time was raised.

**CORRESPONDENCE IN /OUT:** List attached to Agenda plus further items mentioned. A letter from a member regarding Interclub selection was discussed. It was agreed there needed to be a clear process around selection in the form of a Sub-committee reporting to the full Committee who would ratify the selection of players and that players must enter as a pair and not individually. Janet would reply to the member's letter.

The correspondence was approved (Colleen Murray/Bryan Green)

**FINANCE:** The October 2020 report has been circulated. It was moved the payments in the financial report for October 2020 be ratified and the report accepted. (Bryan Green/Janet Olliver)

**TOURNAMENTS:** Fifty year anniversary tournament change in 2022 was approved.

**PROPERTY REPORT:**

- Rheem water heater - ongoing
- Building work has been completed
- Mark has water-blasted the fence and concrete posts and noted that the posts had begun to crumble and would need replacing in due course.
- Trish will arrange for follow-up ant spray during week before Xmas (Approx. \$140)
- Colleen to send thank you/Xmas greeting card to cleaner advising she doesn't need to clean on 28 Dec and 4 Jan but will still be paid and thanking her for the great job she is doing.

**ALMONER:** Colleen would liaise with Jan Fryer each month prior to Committee meeting.

**GENERAL BUSINESS:**

- Program book – in final stages with the cost of printing covered by Sponsors. Need to encourage members to use our advertisers and when doing so to tell them they are from the Bridge Club. The list of other Club's tournaments would be removed from the book. Next year's Prize-giving and Xmas party would be the same as this year.
- We need to order more table money cards (500 should last 3 years)
- Tricia Bayley has confirmed she would like to run lessons next year. Janet accepted this offer on the committee's behalf.
- Three new members were approved – Mary Growcott, Ken Morris & Sue-Ann Russell.
- Spreading workload - The draft 2021 Annual Work Plan was discussed with additions to include a Management Team for Wednesday and Thursday nights comprising the Convenor, Director and Scorer responsible for complete oversight of planning & running program for the year including the members' handbook. Colleen would now maintain the membership records and upload the Minutes to the Website. Lorraine Easton offered to help with end of year and other functions. Janet to update plan and circulate.
- The suggested NZ Bridge Data Management Policy would be edited by Colleen and brought to next month's meeting for approval.

Meeting closed at 5:30pm

**NEXT MEETING - Thursday 10 December 2020 AT 4:00pm**

**JANET OLLIVER, President**

**MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD THURSDAY  
10 December 2020 AT 4pm IN THE CLUBROOMS**

**PRESENT:** Janet Olliver (Chair), Bryan Green, Colleen Murray, Mike Murray, Mark Kuijten, Lorraine Easton, Trish Tough, Val Smith, John Olifent & Barbara Taylor

**APOLOGIES:** Nil

**MINUTES OF THE PREVIOUS MEETING:** The Minutes for 8 October 2020 circulated prior to the meeting were confirmed. (Mark Kuijten/Mike Murray)

**MATTERS ARISING:**

- Rheem HW Heater – Tap no longer leaking, Mark will fill the hole left after replacing tap
- Xmas Function & Prize giving – Master prize list to be put on the Website and Trish and Bryan would work on a process for recording prize winners at the end of each competition. A thank you letter would be sent to Sheila Dawkins for her donation of the Punch Bowl.

**CORRESPONDENCE IN /OUT:** List attached to Agenda plus further items mentioned. The correspondence was approved (Trish Tough/Janet Olliver)

**FINANCE:** The November 2020 report was circulated prior to the meeting. It was moved the payments in the financial report for November 2020 be ratified and the report accepted.  
(Bryan Green/Barbara Taylor)

**TOURNAMENTS:** Fifty year anniversary 10A tournament – we may need to write to NZ Bridge as well as the letter sent to Central Districts. Bryan will investigate further.

**PROPERTY REPORT:**

- Mark will paint ceiling in office and finish wall papering walls.
- Mark will replace broken concrete posts with wooden ones in due course.
- Colleen to advise cleaner she doesn't need to remove recycling, Mark will do this from now on and he will purchase another bin labelled for this purpose.
- The front hedge would be cut back severely by Mark & Dave Bennet
- The hot water cylinder will be turned off over the Christmas/New Year period.

**ALMONER:** Jan Fryer has visited Chris Hull and Diane Edwards at home as they had both been back to Hospital recently. A card had been sent to Helen Harrison.

**GENERAL BUSINESS:**

- Data Management Policy was discussed and a copy, with a couple of minor adjustments, would be sent to Bryan to put on the Website

- It was agreed Dorothy Mackay would run the play and learn lessons on Thursday nights.
- Four new members were approved – Brian Smith, Susan O'Neil, Elicia Gold and Andeana Pilalis.
- Interclub Selection process document: After discussion it was agreed Janet would re-draft this with some deletions and circulate in the New Year. It was suggested there could be one Teams competition and/or a Swiss Pairs competition on a Thursday night for junior players to become familiar with these competitions.
- Scorer Training – this was discussed at length and it was agreed the tablets should not be handed out until the Scoring programme was ready. Bryan would prepare a troubleshooting sheet for scorers and show Directors how to make necessary adjustments on the tablets. More scorers were needed for Thursday nights and we need to assign guardianship of tablets at the end of each night. Lorraine agreed to do this on Thursday nights. More care should be taken on the night to enter correct scores and the checking of those scores.
- Connecting to Fibre internet – it was agreed we need to do this and Bryan agreed to organise it.
- Management Teams – Thursday night would be Trish Tough, Dorothy Mackay, Barbara Taylor & Dayle Harpur. Wednesday night would be Val Smith, Maree Cudby & Mark Kuijten.
- 50 year anniversary – Mike would invite a group of individuals to look after this and oversee as necessary. Kerry Geertson had already begun working on the history of the Club.
- Club Programme Book – Bryan is looking to relinquish this, Janet has indicated an interest.
- John Olifent would look at preparing special notes, apart from lesson notes; to provide new members with information not included in the handbook.
- The two free sessions each year are the AGM night and the Prize giving night.

Meeting closed at 5:20pm

**NEXT MEETING – Thursday 14 January 2020 AT 4:00pm**

**JANET OLLIVER, President**

**MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD THURSDAY  
14 January 2021 AT 4pm IN THE CLUBROOMS**

**PRESENT:** Janet Olliver, Bryan Green, Colleen Murray, Mike Murray (Chair), Mark Kuijten, Trish Tough, Val Smith, John Olifent & Barbara Taylor

**APOLOGIES:** Lorraine Easton

**MINUTES OF THE PREVIOUS MEETING:** The Minutes for 10 December 2020 circulated prior to the meeting were confirmed. (M Murray/J Olliver)

**MATTERS ARISING:**

- Rheem HW Heater –Mark has filled the hole left after replacing tap
- 50<sup>th</sup> Anniversary – Dorothy Mackay has agreed to be part of the Anniversary Committee
- Fibre Internet – Bryan needs to talk to Alarm Monitoring Company first
- Trouble-shooting for Scorers – Bryan has done a Flow Chart and instructions on how to make adjustments. Pads should not be handed out until the Scorer is ready.
- John will liaise with Janet re New Members Information
- Club Program Book – Printer would like three clear weeks to print. Aim to have it to them as soon as possible after AGM

**CORRESPONDENCE IN /OUT:** List attached to Agenda plus further items mentioned. The correspondence was approved (Val Smith/Mark Kuijten)

**FINANCE:** The December 2020 report was circulated prior to the meeting. It was moved the payments in the financial report for December 2020 be ratified and the report accepted.  
(Bryan Green/Mark Kuijten) Bryan would restart the AP of \$200 to the Renovation Account.

**TOURNAMENTS:** The 10A Swiss Pairs tournament on 17 July 2022 has been approved by NZ Bridge and will be called “Levin 50<sup>th</sup> Anniversary Pairs”.

**PROPERTY REPORT:**

- Office redecoration has been completed by Stafford & Mark and the Men’s toilet area will be done next Christmas holidays as there is still wallpaper left.
- A recycling bin is now available; remind members the water cups can be recycled.

**ALMONER:** Diane Edwards is progressing well



**GENERAL BUSINESS:**

- A letter from Dorothy Mackay re applying to Central Districts for funding of lessons for our better players, and suggesting we approach Wayne Burrows to run these, had been received. It was agreed we would email Open & Intermediate players to establish whether there would be sufficient interest to proceed and if so apply for funding.
- Bryan would apply for the funding of the beginners lessons.
- Revised Interclub Selection process document: It was agreed this would be circulated to members for feedback.
- Levin Mah Jong Circle – A request had been received for confirmation of the cost of the Circle renting the Bridge Club Rooms every Thursday afternoon. It was agreed the cost to them would be \$105 pcm (\$25 weekly) and that this would be reviewed annually. Colleen would write to confirm this (Val Smith/Trish Tough)
- Revised Annual Work Plan discussed.
- Lessons will be on Thursday this year starting on 4 March and will be advertised next month.

Meeting closed at 5:05pm

**NEXT MEETING – Thursday 11 February 2021 AT 4:00pm**

**JANET OLLIVER, President**

**MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD THURSDAY  
11 February 2021 AT 4pm IN THE CLUBROOMS**

**PRESENT:** Janet Olliver (Chair), Bryan Green, Colleen Murray, Mike Murray, Mark Kuijten, Trish Tough, Val Smith, John Olifent, Lorraine Easton & Barbara Taylor

**APOLOGIES:** Nil

**MINUTES OF THE PREVIOUS MEETING:** The Minutes for 14 January 2021 circulated prior to the meeting were confirmed. (J Olliver/B Green))

**MATTERS ARISING:**

- Fibre Internet – Bryan needs to talk to Alarm Monitoring Company first
- John will liaise with Janet re New Members Information; it was noted however that NZ Bridge have advice for newer players on their Website, this is updated daily.
- Bryan has applied for funding for lessons.
- The team selection process would be updated after feedback to include Bryan's suggestions, this would then be circulated and added to the Website.  
(J Olliver/T Tough)

**CORRESPONDENCE IN/OUT:** The correspondence list is attached.  
The correspondence was discussed and approved (J Olliver/T Tough)

**FINANCE:** The January 2021 report was circulated prior to the meeting. There are approximately 40 Subs still outstanding that will be due for payment by 28 February. Bryan suggested we remove the early discount and late payment fee next year. It was moved the payments in the financial report for January 2021 be ratified and the report accepted. (B Green/B Taylor)

**TOURNAMENTS:** Arrangements are well under way for the Open Multigrade Tournament on Saturday 3<sup>rd</sup> April.

**PROPERTY REPORT:**

- Mark has completed a temporary fix for broken fence post and will paint back panel where Office window was replaced. Lorraine complimented Mark for the wonderful job he does with property maintenance.

**ALMONER:** A card had been sent to Roy Sewell and Jan would be asked to send a card to Chris Hull. It was agreed we would purchase a nice bouquet of flowers for Eunice Wright our Patron who turns 100 shortly. These would be delivered by Barbara Taylor & Jan Fryer.

## **GENERAL BUSINESS:**

- The Mah Jong Circle confirmed they will be renting the Club rooms from Thursday 4<sup>th</sup> March. An agreement detailing terms and conditions agreed, including a 90 day notice period, will be finalised before then. Two keys will be supplied to them, together with security instructions.
- A letter had been sent to Wayne Burrows regarding senior players' improvement lessons. Still waiting to hear back from him as to whether he would be available for these.
- New player lessons had been advertised and to date it was thought approximately 12 people, including some returnees, would be interested. It was considered that a second advertisement in the Newspaper would not be necessary but Bryan would place a notice on the Neighbourly Website and an order would be placed for books for lessons. A vote of thanks was given to Margaret, Val and Sharon for stepping up as Tutors.
- Incoming correspondence from members was discussed and it was agreed members should be asked to use the Club Email or postal address only, rather than using personal addresses. It was thought there might need to be a change in access rights for Outlook Mail and Bryan would look into this.
- Photos would be required from Val & Janet to update the Presidents' record on the Website.
- Mike would ask the Council to replace the Bridge Club road sign again.
- The following new members were approved: - George Allan (Associate), Dianne Halstead (Associate), Audrey Sciascia & Neville Sevick-Jones. Louise Langdon was approved pending her application form. (C Murray/J Olliver)
- There are still a few keys to be returned from members no longer requiring them.
- It was agreed the Committee would meet at 4:30pm in future.
- Newsletter – Incoming members' correspondence, Wright Swiss Pairs and Teams entries would be mentioned together with new members' phone numbers.

Meeting closed at 5:15pm

**NEXT MEETING – Thursday 11 March 2021 AT 4:30pm**

**JANET OLLIVER, President**

## **CORRESPONDENCE INWARDS:**

NZ Bridge & Central Districts: As placed on Notice Board plus  
Info letter re Levy invoice schedule  
Player tfs from Archive confirmed A Sciascia & N Sevicke-Jones  
Lessons Survey  
Board meeting Minutes

General: Basia Arnold re Open Players Competition  
Annual Building WOF Firewise  
Terry Taylor – change of address & Lessons query  
Dorothy Mackay re Advanced Player lessons  
Email from T Bayley to J Oliver  
Wgtn BC – Example of tournament prize payment voucher  
Email from Tim Horner re Open Players Competition

(Acknowledged)

Email from Quality Keys re possible change to Advert.

Tournaments: As placed on Notice Board

Treasurer: Spark Invoice  
Contact Invoice  
Paper Plus Invoice  
New World Invoice  
NZ Bridge – Membership Levies  
NZ Bridge – Session Charges  
Firewise Invoice & Compliance schedule  
Kiwibank TD maturing, Bank Statement  
Levin Mini Bins invoice

## **CORRESPONDENCE OUTWARDS:**

Email to Terry Taylor  
CD Region – Application for Lessons Grant  
Email Dorothy Mackay – acknowledge letter  
Janet sent email to T Bayley confirming Lessons Tutor resignation  
Janet sent emails in response to T Bayley's email re new tutors  
announcement  
Lessons advert sent to Chronicle  
Email to Open players re Otaki interclub competition  
Lessons survey to Richard Solomon  
Bryan Green – Email to Wayne Burrows re coaching

**MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD THURSDAY  
11 March 2021 AT 4:30pm IN THE CLUBROOMS**

**PRESENT:** Janet Olliver (Chair), Bryan Green, Colleen Murray, Mike Murray, Mark Kuijten, Trish Tough, Val Smith, & Barbara Taylor

**APOLOGIES:** John Olifent & Lorraine Easton

**MINUTES OF THE PREVIOUS MEETING:** The Minutes for 11 February 2021 circulated prior to the meeting were confirmed. (J Olliver/M Kuijten)

**MATTERS ARISING:**

- Fibre Internet – Installation completed
- NZ Bridge have advice for newer players on their Website, this will be modified to suit our Club
- Funding for lessons has been received. There are 12 people registered for lessons and there are approximately 6 people who will receive improver lessons from Dorothy Mackay
- Email changes to access rights ongoing

**CORRESPONDENCE IN/OUT:** The correspondence list is attached. Bryan will complete voting paper for Board members on our behalf. The correspondence was discussed and approved (J Olliver/C Murray)

**FINANCE:** The February 2021 report & budget was circulated prior to the meeting. There are two Subs still outstanding and it was noted Kevin Marino & Alan Parish are no longer playing at the Club and will be deleted as current members. Mike would make contact with Joyce Kirk. There was one outstanding advertising account and this would be followed up. The year to date budget was looking positive. It was moved the payments in the financial report for February 2021 be ratified and the report accepted. (B Green/V Smith)

**TOURNAMENTS:** Arrangements are well under way for the Open Multigrade Tournament on Saturday 3<sup>rd</sup> April. It was suggested there should be a maximum of 24 tables although currently the expectation was for 18 tables. There would need to be a reserve pair available if required. Trish would cater for 100 people with a budget of \$300 and ask for help from members as required. Mike would top up the wine and non-alcoholic drinks and ice to be used for the punch bowl and the room would be set up on Good Friday at 9:00am. We need someone to set up drinks table and make the punch. Bryan will sort out vouchers instead of cash this year and include a hand written prize certificate. We need to purchase some more name badge holders and print off names to hand out.

**PROPERTY REPORT:**

- Mark has pruned the hedge and asked if the low wooden fence in the parking area could be removed to make it easier to prune that side of the hedge. He would reuse the wood elsewhere.
- The wooden window in the Office needs attention.

**ALMONER:** Nothing to report currently

**GENERAL BUSINESS:**

- Another email will be sent to Wayne Burrows regarding senior players' improvement lessons as we have not heard back from him yet.
- Photos still required from Val & Janet to update the Presidents' record on the Website.
- Mike has asked the Council to replace the Bridge Club road sign.
- We need more scorers for Thursday.
- Covid Level 2 Play – It was felt there was a need to formalise our response if we were to go into Level 2 again. It was agreed if Teams or Swiss Pairs were due to be played they would be suspended until Level 1. We would play a Pairs competition instead and attendance under Level 2 would be by personal choice. Colleen was asked to draft up a Policy to be circulated to members.
- As the 3<sup>rd</sup> night of the Doddridge Pairs has not yet been played it was agreed that depending on the number of entries, we could reduce the Teams Competition to three weeks and play the last night of the Doddridge Pairs on the 4<sup>th</sup> night instead.
- The Scrabble Club have asked to hire the rooms on Saturday 20 March.
- Newsletter – While overall numbers of Bridge players in NZ had reduced, our Club's membership had increased.

Meeting closed at 5:50pm

**NEXT MEETING – Thursday 8 April 2021 AT 4:30pm**

**JANET OLLIVER, President**

**CORRESPONDENCE INWARDS:**

NZ Bridge & Central Districts: As placed on Notice Board plus  
Covid 19 – Advisory No 12 (Circulated)  
Board Elections notice & voting forms  
Board Meeting minutes  
Email re nomination A Kalma  
Advice from Alister - on leave  
National tournaments re online entries (To Barb)  
Regional Committee Minutes  
2021 Interprovincial Selection  
Player tfs confirmed – L Langdon  
Newsletter #1 for 2021 (Circulated)

General: Anne Baird-Horner re interclub selection  
Pam Livingston – Bridge Tips  
Email from D Mackay re Mah Jong (Janet responded)  
BridgeNZ re Boards & Cards specials (To Janet & Bryan)  
Charities Services Newsletter  
Taranaki Bridge Congress cancelled

Tournaments: As placed on Notice Board

Treasurer: Spark Invoice  
Contact Invoice  
Paper Plus Invoice  
New World Invoice  
Kiwibank TD & Interest change notice  
PB Tech invoice  
Talk Electrical – Invoice & Elect Safety Cert  
Electra Sales Discount \$113.31  
Lessons Grant received  
Levin Mini Bins Invoice  
Domain4less Invoice

### **CORRESPONDENCE OUTWARDS:**

To all members – Interclub selection process  
“ - Play under Level 2  
Email to A Baird Horner

**MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD THURSDAY  
8 APRIL 2021 AT 4:30pm IN THE CLUBROOMS**

**PRESENT:** Janet Olliver (Chair), Bryan Green, Colleen Murray, Mike Murray, Lorraine Easton, Trish Tough, Val Smith, & Barbara Taylor

**APOLOGIES:** John Olifent & Mark Kuijten

**MINUTES OF THE PREVIOUS MEETING:** The Minutes for 11 March 2021 circulated prior to the meeting were confirmed. (B Green/T Tough)

**MATTERS ARISING:**

- Fibre Internet – an upgrade to the alarm system was required.
- NZ Bridge advice for newer players to be modified to suit our Club.
- Lessons are going well with approximately 11 people attending; the lessons could be extended for a few months with follow-up play.
- Wayne Burrows has not responded to our invitation to run lessons for senior players.

**CORRESPONDENCE IN/OUT:** The correspondence list is attached. The correspondence was discussed and approved (C Murray/T Tough)

**FINANCE:** The March 2021 report was circulated prior to the meeting. All Subs and advertisers invoices have now been paid. The tournament made a profit of approximately \$400 and the payment of cash prizes by bank transfer was successful, the Website would be updated to record this method of payment for all future tournaments.

It was moved the payments in the financial report for March 2021 be ratified and the report accepted. (B Green/J Oliver)

**TOURNAMENTS:** The Open Multi-grade Tournament was a successful day. The next tournament is the Junior/Intermediate on Sunday 13 June, Bryan Green will direct and score and Doug Bolitho will deal the cards. Trish Tough has approached Subway for sponsorship and they have agreed to supply lunch platters for this tournament at a good discounted rate. Trish will get back to him with confirmed numbers in due course. The Alcohol Licence has been approved and received for the next six months. It was suggested we endeavour to get a substantial sponsorship for the Anniversary 10A tournament in July next year. I C Mark would be asked if they would agree to raising their usual sponsorship from \$300 to \$500, if not another sponsor would be investigated.

**PROPERTY REPORT:** Nothing to report at this stage

**ALMONER:** Barbara sent a bereavement card to Audrey Sciascia for her sister. Jan Fryer would be asked to send a card to Dayle Harper.



**GENERAL BUSINESS:**

- Photos still required from Val & Janet to update the Presidents' record on the Website.
- Monday night improver lessons in Bridge book will be discontinued.
- Newsletter – Advise that Wayne Burrows is not available for senior players' improver lessons and reminder about lessons available on NZ Bridge website.
- Circulate Pianola – Wellington BC Improver lessons and Directing seminars at Hawera & Waikanae.
- As requested at the last AGM a survey will be conducted asking members what we are doing well and what we can do better.

Meeting closed at 5:20pm

**NEXT MEETING – Thursday 13 May 2021 AT 4:30pm**

**JANET OLLIVER, President**

**CORRESPONDENCE INWARDS:**

NZ Bridge & Central Districts: As placed on Notice Board plus  
Player Archive – Kevin Marino & Alan Parish  
Club level Directors exams  
Director reference guides

Board Election Results & Letter  
NZ Teams Selection V Australia  
Confirm Joyce Kirk resignation  
Directing Seminar - Hawera

General: Resignation – Ken Morris  
HDC Alcohol Licence  
Quality Keys – change email address  
Wgtn BC – 1st level improver's classes

Tournaments: As placed on Notice Board

Treasurer: Spark Invoice  
Contact Invoice  
Paper Plus Invoice  
New World Invoice  
Fastphones Invoice  
NZME – Advert.  
Levin Mini Bins

**CORRESPONDENCE OUTWARDS:**

To all members – Play under Level 2  
Ken Morris – acknowledge resignation

**MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD THURSDAY  
13 May 2021 AT 4:30pm IN THE CLUBROOMS**

**PRESENT:** Janet Olliver (Chair), Colleen Murray, Mike Murray, Lorraine Easton, Trish Tough, Val Smith, John Olifent & Mark Kuijten

**APOLOGIES:** Barbara Taylor & Bryan Green

**MINUTES OF THE PREVIOUS MEETING:** The Minutes for 8 April 2021 circulated prior to the meeting were confirmed. (T Tough/M Murray)

**MATTERS ARISING:**

- Modified NZ Bridge advice for newer players was reviewed and discussed. Val Smith would edit and introduce during lessons. A copy of the final draft would be sent to the Secretary for circulating to the committee.
- Anniversary tournament special sponsor - ongoing
- Member Survey - ongoing

**CORRESPONDENCE IN/OUT:** The correspondence list is attached.  
The correspondence was discussed and approved (C Murray/J Olliver)

**FINANCE:** The April 2021 report was circulated prior to the meeting.  
The insurance renewal & invoice had been received and forwarded to Bryan to finalise.  
It was moved the payments in the financial report for April 2021 be ratified and the report accepted. (J Olliver/M Murray)

**TOURNAMENTS:** The next tournament is the Junior/Intermediate on Sunday 13 June, Subway have agreed to supply lunch platters for this tournament at a good discounted rate. Trish will get back to him with confirmed numbers in due course. Trish will arrange to provide soup as well. The room will be set up on Friday 12 June.

**PROPERTY REPORT:** Nothing to report at this stage other than weed spraying has been done.

**ALMONER:** Jan has sent a 60<sup>th</sup> wedding anniversary card to the Sewell's and Mark presented flowers to them. Jan has also sent cards to Brian Smith & Dayle Harper and will send a bereavement card to Bryan Green for his mother.

**GENERAL BUSINESS:**

- Monday night improver lessons – Dorothy Mackay will run these on Mon 24 May. She is currently running improver lessons on Monday afternoons and these are going well.
- The Mah Jong group have asked if they could extend their session on Thursday 1<sup>st</sup> July to 10:30 to 4:00 in order to cater for a birthday lunch prior to playing Mah Jong. This was approved.  
They would also like to hold a tournament next year on Saturday 14 May 2022 from approx. 8:00 to 5:30. While the date was approved it was felt there would need to be a separate hire agreement for this one day stipulating that they could not sell alcohol and the insurance aspect would need to be checked out. Bryan would be asked to look into this. The charge for this one day was not confirmed.
- The insurance requirements would in future apply to all rental of the Bridge Club premises.
- Lessons are going well with many showing promise.
- Purchase of chips was approved for the following Friday Bridge.
- Two Black Director's books are missing – Colleen to send out an email to find out where they have gone.
- Thursday night players would hold off having a tea break until 8:45.
- There was a discussion regarding keys not returned

Meeting closed at 5:40pm

**NEXT MEETING – Thursday 10 June 2021 AT 4:30pm**

**JANET OLLIVER, President**

13 May 2021

**CORRESPONDENCE INWARDS:**

NZ Bridge & Central Districts: As placed on Notice Board plus  
CD Novice teams Hawkes Bay Congress  
NZB Rank change certificates  
NZB Congress entry online function  
CD Inter Provincial Selection Process  
NZB Confirm active directors

General:

Pam Livingston re free teaching video  
Paul Head re lessons next year (Mike phoned him)  
PNth 75<sup>th</sup> Jubilee (Notice Board)

Tournaments: As placed on Notice Board

Treasurer: Spark Invoice  
Contact Invoice  
Paper Plus Invoice  
New World Invoice  
Dept. Internal Affairs re Charities Act  
Firewise invoice  
NZB invoices levies & C pts  
Pianola invoice  
Kiwibank S/A  
Domain4less now Crazy Domains  
Charities Services News  
Levin Mini Bins invoice  
Insurance proposal & invoice

**CORRESPONDENCE OUTWARDS:**

To all members – Directors training

**MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD THURSDAY  
10 June 2021 AT 4:30pm IN THE CLUBROOMS**

**PRESENT:** Janet Olliver (Chair), Colleen Murray, Mike Murray, Barbara Taylor, Bryan Green, Trish Tough, Val Smith, John Olifent & Mark Kuijten

**APOLOGIES:** Lorraine Easton

**MINUTES OF THE PREVIOUS MEETING:** The Minutes for 13 May 2021 circulated prior to the meeting were confirmed. (C Murray/John Olifent)

**MATTERS ARISING:**

- Modified NZ Bridge advice for newer players has been reviewed by Val Smith and will be introduced during lessons. A copy of the final draft will be sent to the Secretary for circulating to the committee.
- One black Director's Book has been returned.
- Member Survey – Bryan will circulate to members next week.

**CORRESPONDENCE IN/OUT:** The correspondence list is attached.  
The correspondence was discussed and approved (C Murray/M Kuijten)

**FINANCE:** The May 2021 report was circulated prior to the meeting.  
The insurance renewal form has been completed with the Mah Jong group now included.

It was moved the payments in the financial report for May 2021 be ratified and the report accepted. (B Green/J Olliver)

**TOURNAMENTS:** The Junior/Intermediate tournament on Sunday 13 June has 22 tables confirmed, 15 Intermediate and 7 Junior. Subway will supply 14 lunch platters at \$56 each and cookies for this tournament, total cost \$784. After discussion it was decided one drink per name badge will continue to be supplied at no extra cost. Additional drinks will be charged at the usual \$3 each. The room will be set up on Saturday 12 June at 10am.

Next Open tournament on 18 July will be \$30 per head with BYO lunch and morning and afternoon tea supplied.

**PROPERTY REPORT:** Front door lock has been fixed and parking area tidied up. Members need to be reminded to properly secure building and turn lights and heaters off.

**ALMONER:** Cards have been sent to Naciye Bagci and Barry Kessell

## **GENERAL BUSINESS:**

- It was confirmed the Mah Jong Group will be charged \$100 for the tournament hire on Saturday 14 May 2022.
- The Key Register has been updated with only deceased key holders' keys being outstanding. There are currently five keys unissued.
- Kapiti Pairs tournament – Mark and Janet will attend initial meeting on Friday 11 June and report back to Committee.
- 50 Year Anniversary 2022 – this was discussed with various options being considered. Members may be asked for suggestions.
- It was thought the Teams events for next year could be run as Swiss Teams.
- Preparation of the 2022 Programme Book will start by amending dates; the draft will then go to the session convenors for tournament planning.

Meeting closed at 5:40pm

**NEXT MEETING – Thursday 8 July 2021 at 4:30pm**

**JANET OLLIVER, President**

10 June 2021

**CORRESPONDENCE INWARDS:**

NZ Bridge & Central Districts: As placed on Notice Board plus  
Active Directors  
NZB Notice of discipline decision  
NZB – Death notice

General:

Tournaments: As placed on Notice Board

Treasurer: Spark Invoice  
Contact Invoice  
Paper Plus Invoice  
New World Invoice  
Kiwibank TD notice  
Levin Mini Bins invoice  
Crazy Domains notice  
HDC Rates notice

**CORRESPONDENCE OUTWARDS:**

NZB Confirm active directors



**MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD THURSDAY  
8 July 2021 AT 4:30pm IN THE CLUBROOMS**

**PRESENT:** Janet Olliver (Chair), Colleen Murray, Mike Murray, Barbara Taylor, Bryan Green, Trish Tough & Val Smith

**APOLOGIES:** Lorraine Easton, John Olifent & Mark Kuijten

**MINUTES OF THE PREVIOUS MEETING:** The Minutes for 10 June 2021 circulated prior to the meeting were confirmed. (C Murray/B Taylor)

**MATTERS ARISING:**

- Advice for newer players has been reviewed by Val Smith and will be introduced during lessons. A copy of the final draft has been sent to the Secretary for circulating to the committee.
- The following new members were approved –  
(Returning members) Ken Morris, Shirley Isaacs  
(From lessons) Jeremy Cooper, Rona Cooper, Carol Ennis, Grahame Law, Elizabeth Beatson, Peter Hammond & Traci Davis

**CORRESPONDENCE IN/OUT:** The correspondence list is attached.  
The correspondence was discussed and approved (M Murray/B Green)

**FINANCE:** The June 2021 report was circulated prior to the meeting.  
The Jnr/Int Tournament made a profit of \$166.  
It was moved the payments in the financial report for June 2021 be ratified and the report accepted. (B Green/T Tough)

**TOURNAMENTS:** The Junior/Intermediate tournament in June drew many positive responses; the lunch provided was particularly enjoyed.  
The Open Tournament on Sunday 18 July currently has 12 tables with more entries expected. The room will be set up on Friday morning 16 July at 10am.

**PROPERTY REPORT:** Mark continues to replace standard bulbs as they fail with LED bulbs.

**ALMONER:** A card have been sent to Deryn Comber

**GENERAL BUSINESS:**

- Kapiti Horowhenua Area Pairs 2022 – Mark and Janet attended initial meeting on Friday 11 June and reported back to Committee. All local Clubs are keen to proceed with this and there will be a follow up meeting later this month.
- 50 Year Anniversary 2022 – Planning ongoing.
- Preparation of the 2022 Program Book is under way; this will be forwarded to session convenors for further planning.
- The Secretary will write to all Sponsors in the Program book seeking their approval to renew their advertising next year.
- After discussion regarding Swiss Pairs & Teams competitions it was proposed that the 2<sup>nd</sup> Teams Competition in September this year would become a Swiss Teams playing 8 rounds of 12 boards and requiring an even number of tables. Players would be seeded for the first round.  
(V Smith/B Green) Carried.
- Members Survey – 26 members completed survey, the responses will continue to be analysed and summaries prepared for further action where appropriate in a timely manner. It was agreed a copy of all responses in the four categories (separating individual responses) would be sent out to all members as soon as practical. This would include notes from the Committee alongside comments that required clarification or correction.
- Scorers need to advise Bryan when they have been unable to upload results to Pianola. It was agreed that Bryan would run a Seminar in two or three months' time outlining what is involved and the need to commit to training. After training they would be paired with a mentor for ongoing help.
- Monday nights – Cath Bennet has some ideas to increase attendance but would need agreement to do this from her group of players. The Committee are happy for her to do this; she will also receive members' suggestions when she gets her copy of the Survey.
- Altrusa Community Fundraiser – it was agreed they could have the use of the Club rooms on a Saturday or Sunday afternoon at no cost as the money raised would be going back into the Community. The normal rental terms and conditions would apply.

Meeting closed at 5:50pm

**NEXT MEETING – Thursday 12 August 2021 at 4:30pm**

**JANET OLLIVER, President**

8 July 2021

**CORRESPONDENCE INWARDS:**

NZ Bridge & Central Districts: As placed on Notice Board plus  
Player Tfs S Isaacs & K Morris  
Givealittle Page - M Bristow  
Recently qualified Club Directors  
Date changes – 2 National events  
Top 20 A Pt earners  
AGM Notices

General: D Bolitho – Te Takare Clubs Day  
Eastern & Central Funding Day Seminar  
Electra Trust Voting Form  
Bridge Zone Radio Show

Tournaments: As placed on Notice Board

Treasurer: Spark Invoice  
Contact Invoice  
Paper Plus Invoice  
New World Invoice  
Crazy Domains notice  
Levin Mini Bins  
Specialist Cleaning Supplies  
NZB Levy & Master points invoice notice  
Charities Services News  
Kiwibank TD Notice  
Bridge NZ invoice

**CORRESPONDENCE OUTWARDS:** Nil

**MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD THURSDAY  
12 August 2021 AT 4:30pm IN THE CLUBROOMS**

**PRESENT:** Janet Olliver (Chair), Colleen Murray, Mike Murray, Bryan Green, Trish Tough, John Olifent, Mark Kuijten & Val Smith

**APOLOGIES:** Lorraine Easton & Barbara Taylor

**MINUTES OF THE PREVIOUS MEETING:** The Minutes for 8 July 2021 circulated prior to the meeting were confirmed. (T Tough/M Murray)

**MATTERS ARISING:**

After discussion it was conceded that teams in the Swiss Teams event in September would not be seeded in the first round but instead there would be a random draw.

**CORRESPONDENCE IN/OUT:** The correspondence list is attached.  
The correspondence was discussed and approved (C Murray/J Olliver)

**FINANCE:** The July 2021 report was circulated prior to the meeting.  
Bryan provided a summary of the Club's fixed costs per year of approximately \$12,000 and discussion followed regarding the necessity to cover these costs going forward. A budget would be provided in September prior to the end of our financial year for further discussion. He anticipates there will be a nett loss this year. **due to Covid lockdowns as signalled in the 2021 Budget approved at the AGM.** It was moved the payments in the financial report for July 2021 be ratified and the report accepted. (B Green/T Tough)

**TOURNAMENTS:** The Open 8B Multigrade Swiss Pairs tournament on Saturday 28 August currently has 7 & 1/2 tables with more entries expected. It was agreed there would be raffles and the room would be set up on Friday morning 27 August at 10am. Mike will meet with Denis Mark re Sponsorship.

**PROPERTY REPORT:** Mark has been fixing wallpaper where lifting and advised both fences down the side boundaries may need to be replaced next year. An application for a Grant would be made if this became necessary.

**ALMONER:** Nothing to report from Jan Fryer

**GENERAL BUSINESS:**

- Kapiti Horowhenua Area Pairs 2022 – The follow up meeting has been held and this was discussed. It was felt that there needed to be a minimum number of tables to avoid a financial loss as the meeting had suggested any loss should be split among the participating Clubs. A Convenor from our Club is required and Bryan would ask Dorothy Mackay if she would like to do this.
- 50 Year Anniversary 2022 – Planning ongoing and it is now time to get others on board and provide monthly reports when appropriate.
- Preparation of the 2022 Program Book is under way and letters have been sent out to advertisers and sponsors. There was discussion re Individual competitions as opposed to Pairs competitions.
- Members Survey – Still waiting for Nan Wehipeihana to get back to us re analysis. Janet will follow up.
- Scorer training would take place in October and it was felt numbers should be restricted otherwise there would not be enough mentors following on from training. Further training could be done next year
- Altrusa Community Fundraiser – date still to be advised.
- Sitting rights – this needs to be applied for whether it is a permanent arrangement or a temporary one. Otherwise there is a requirement to always toss for position. Colleen was asked to send out an email regarding this.
- Interclub in September – there is a process in place to follow. Janet will ask Margaret Clark to organise this.
- Christmas party & social days – last year’s Xmas party was successful so there will be no change this year. Sunday socials with pot luck lunch are always popular and the committee felt we should form a social committee next year to organise this.
- Nominations for Committee next year were discussed.

Meeting closed at 5:35pm

**NEXT MEETING – Thursday 9 September 2021 at 4:30pm**

**JANET OLLIVER, President**

As at 12 August 2021

**CORRESPONDENCE INWARDS:**

NZ Bridge & Central Districts: As placed on Notice Board plus

Bridge Film "Dirty Tricks" discount code  
Newsletter #2 2021 (Circulated)

General: Marie Kerrison – change contact details  
Anthea Black re survey  
Ltr from Epsom BC re donation to Westport BC  
Sports Club Survey  
Wellington BC – Part 2 Improvers Course (Notice Board)  
Ann Baird re Wednesday Champs

Tournaments: As placed on Notice Board

Treasurer: Spark Invoice  
Contact Invoice  
Paper Plus Invoice  
New World Invoice  
Crazy Domains notice  
Firewise invoice  
NZB Session charges & membership levies  
Kiwibank S/A

**CORRESPONDENCE OUTWARDS:**

To all members – Survey responses  
“ - Wednesday night Champs

**MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD THURSDAY  
9 September 2021 AT 4:30pm IN THE CLUBROOMS**

**PRESENT:** Janet Olliver (Chair), Colleen Murray, Mike Murray, Bryan Green,  
Trish Tough, John Olifent, Mark Kuijten, Barbara Taylor & Val Smith

**APOLOGIES:** Lorraine Easton

**MINUTES OF THE PREVIOUS MEETING:** The Minutes for 12 August 2021 circulated prior to the meeting were confirmed. (M Kuijten/John Olifent)

**MATTERS ARISING:**

Dorothy Mackay has agreed to act as our representative on the match committee for the Kapiti/Horowhenua Pairs 2022.

**CORRESPONDENCE IN/OUT:** The correspondence list is attached.  
The correspondence was discussed and approved (C Murray/B Green)

**FINANCE:** The August 2021 report was circulated prior to the meeting. Refunds have been processed for the cancelled Multigrade Tournament. It was agreed Bryan would apply for the COVID Resurgence Grant of \$1,500. It was moved the payments in the financial report for August 2021 be ratified and the report accepted. (B Green/B Taylor)

**TOURNAMENTS:** There is some food in the freezer that would have been used for the cancelled tournament; it was thought this could be used for supper at the NZ Wide Pairs or another social event.

**PROPERTY REPORT:** Mark has repaired the fence on the southern boundary. The property has now been sold so we may need to budget in case we need to pay half the cost of a new one.

**ALMONER:** Nothing to report from Jan Fryer

**GENERAL BUSINESS:**

- 50 Year Anniversary 2022 – The weekend of 9<sup>th</sup> July 2022 has been suggested as it would be difficult to have it on the same weekend as the 10A Anniversary tournament on 16 July 2022. A proposed format was discussed; a catered lunch has been suggested and Trish would approach Western House for a menu and approximate cost. If playing Bridge numbers would need to be limited to 24 tables. Bryan would ask NZ Bridge if this could be put on the tournament schedule.

- Preparation of the 2022 Program Book is continuing and those advertisers who have not responded to letters sent out would be followed up. The Wednesday Parker Individual would be changed to Parker Pairs. A membership list would be emailed out and put up on the notice board for checking by members.
- Members Survey – the Committee is committed to fixing scoring and providing training although this may be deferred to next year. Most other issues have been answered and a social committee would be formed next year. We would endeavour to appoint someone to set up a Facebook Page which could be used for finding partners and we will continue to look at ideas for attracting new members including approaching students through the Colleges. The information passed on to us from Wellington Bridge Club was discussed.
- Sitting rights were approved for Roy Sewell, Jim Heald, Tricia Bayley, Barbara Easterbrook & Bobbie McKenzie and moving rights will be approved for Louise Langdon. An email confirming this will be sent to these members.
- Returning to Bridge under Alert level 2 – our Club falls into the category of meeting friends and whanau, we are considered to be a Community Group holding social gatherings and are limited to 50 members. While masks are not compulsory they are recommended and members must scan if possible. A detailed email will be sent to members regarding this and include changes to competitions. A decision was made to change the Wednesday championship pairs to the best 4 of 6 as there may be some members who won't feel comfortable playing under level 2.
- AGM notices will be sent out as required. Afternoon bridge and a possible increase in Subs were discussed and this would be addressed at the meeting.
- A new Convenor would be required for Tuesday afternoon and Thursday night next year. Trish is available for Thursday night and Mark would ask if anyone was available for Tuesday afternoon.

Meeting closed at 6:10pm

**NEXT MEETING – Thursday 14 October 2021 at 4:30pm**

**JANET OLLIVER, President**



As at 9 September 2021

**CORRESPONDENCE INWARDS:**

NZ Bridge & Central Districts:

Congress Mt Maunganui – Criteria re move to 2022  
Board Meeting Minutes 6 July  
TOPS Lockdown Teams Online (Circulated to members)  
Covid Advisory – Nos 13, 14, 15 & 16  
Directors' exam dates  
AGM Zoom meeting notice & documents  
NZ Wide Pairs

General: Request sitting rights – Roy Sewell  
Advert confirmations & changes – Prior & Palmer, Paper Plus, Robert Ward Ltd, Quality Keys  
Kerry Geertson – Copy WBC News (Circulated Committee)  
Paraparaumu BC- Cancel Interclub  
Wellington BC – Cancel improvers' lessons

Tournaments: As placed on Notice Board

Treasurer: Spark Invoice  
Contact Invoice  
Paper Plus Invoice  
New World Invoice  
Horizons email – online invoices  
Levin Mini Bins  
Charities Services News

**CORRESPONDENCE OUTWARDS:**

To all members – Sitting rights & table seating  
“ - Interclub (plus reminder) & subsequent cancellation  
“ - Covid Advice Nos 13, 14 & 15  
Online Teams Event (BBO)  
Roy Sewell – acknowledge seating request  
Gwyneth Mdwara re cleaning in lockdown (Acknowledged)

**MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD THURSDAY  
14 OCTOBER 2021 AT 4:30pm IN THE CLUBROOMS**

**PRESENT:** Janet Olliver (Chair), Colleen Murray, Mike Murray, Bryan Green,  
Trish Tough, John Olifent, Mark Kuijten & Barbara Taylor

**APOLOGIES:** Val Smith & Lorraine Easton

**MINUTES OF THE PREVIOUS MEETING:** The Minutes for 9 September 2021 circulated prior to the meeting were confirmed. (T Tough/B Green)

**MATTERS ARISING:** Margaret Clark has agreed to be the Convenor for Tuesday afternoons.

It was agreed we would extend Friday afternoons from the beginning of Term 2 to the end of Term 3 however we need to confirm that Stafford Ball is happy to continue as the Convenor for Friday afternoons.

As we have no paid employees we were not eligible for the COVID Resurgence Grant.

**CORRESPONDENCE IN/OUT:** The correspondence list is attached.  
The correspondence was discussed and approved (C Murray/J Olliver)

**FINANCE:** The September 2021 report was circulated prior to the meeting. It was moved the payments in the financial report for September 2021 be ratified and the report accepted.

(B Green/M Kuijten)

Draft budgets and remits for the AGM were discussed and it was agreed the final remit and budget would include the removal of the \$5 discount for early payment of subscriptions for 2022 and table money would be increased to \$5 per session from 1<sup>st</sup> January 2022. Full membership would be \$62 and Associate membership would be \$39.

The budget would also reflect a small increase to make the cleaner's payment equivalent to the current living wage.

**TOURNAMENTS:** Nothing to report

**PROPERTY REPORT:** Repairs to fences ongoing and a follow-up ant spray would be needed.

**ALMONER:** A card has been sent to Gae Stewart

**GENERAL BUSINESS:**

- 50 Year Anniversary 2022 – Bryan and Dorothy currently preparing a poster to be circulated to members and other Clubs towards the end of November.
- Preparation of the 2022 Program Book has been completed except for changes to some adverts and names of new Committee members.
- Preliminary AGM notices and Committee nomination forms are on the Notice Board and formal notice of the meeting will be circulated to members by 25 October 2021. As per tradition no table money will be payable following the AGM.
- Denise Yates membership was approved.

Meeting closed at 6:00pm

**NEXT MEETING – Tuesday 16 November 2021 at 7:00pm**

**JANET OLLIVER, President**

As at 14 October 2021

**CORRESPONDENCE INWARDS:**

NZ Bridge & Central Districts:  
(Placed on Notice Board)  
New Congress Posters

(Other)  
Advisory #16 - 7 Sept

Gender Identity Poster	Checklist for Re-opening – 15 Sept
Board Meeting Minutes 17 Aug	Advisory #17 – 21 Sept
Newsletter #3	Updated Directors List
Gold Coast Congress	Player tfs – Denise Yates
Report from Tournament Director	Advisory #18 - 30 September
Hamilton Congress	Club Directors exams
	Advisory #19 – 4 Oct

General: Not renewing membership at end of year – Jane Windle & Bary Scott  
Bridget Hannaway – Changed name  
WBC Improvers Lessons (Notice Board)  
Kapiti Horowhenua Area Pairs Rules (Circulated)  
Real Bridge Online  
Resignation received from L Easton

Tournaments: As placed on Notice Board

Treasurer: Spark Invoice  
Contact Invoice  
Paper Plus Invoice  
New World Invoice  
Levin Mini Bins Invoice  
Specialist Cleaning Supplies Invoice  
Fluker Denton – requested invoice for Advert plus text change  
Kiwibank TD maturing & change in interest rates notice  
Firewise invoice

#### **CORRESPONDENCE OUTWARDS:**

NZ Bridge re NZ Wide Pairs  
Confirm sitting & moving rights  
NZB Newsletter #3 to all members  
Monthly report from Chief Tournament Director